

# Department of DHS-Cherokee (407) Facts - FY06

[http://www.dhs.state.ia.us/dhs2005/dhs\\_homepage/index.html](http://www.dhs.state.ia.us/dhs2005/dhs_homepage/index.html)



## General Information

**Address:** Cherokee Mental Health Institute  
1251 West Cedar Loop  
Cherokee, IA 51012

## Contact Information

### Email Address

<b>Superintendent:</b> Dr. Dan Gillette	dgillet@dhs.state.ia.us
<b>Management Liaison:</b>	
<b>Personnel Assistant:</b>	
<b>HRE Personnel Officer:</b> Janelle Bertrand	janelle.bertrand@iowa.gov
<b>HRE Benefits Specialist:</b> Lorie Murray	lorie.murray@iowa.gov
<b>HRE Employment Specialist:</b> Sheryl Gabel	sheryl.gabel@iowa.gov
<b>HRE Workers' Compensation Specialist:</b> Ed Holland	ed.holland@iowa.gov

## Workforce Data

(unless otherwise noted, information provided is at the end of FY '06)

# FT EEs: 202	# PT EEs: 9	# Temporary EEs: 3	Avg. Length of Service: 17.51
Span of Control: 10.5	% Performance Evaluations Completed: 96.57%		Total Unemployment Insurance Claims: N/A
<b>Age Groups:</b>	<b># of Females:</b> 139 % of WF: 68.81%	<b># of Minorities:</b> 0 % of WF: 0%	<b># of Persons With Disabilities:</b> 8 % of WF: 3.96%
<25 2			
25-34 20			
35-44 28	<b># of Males:</b> 63 % of WF: 31.19%	<b># of Non-minorities:</b> 202 % of WF: 100%	<b># of Persons With Non-Disabilities:</b> 194 % of WF: 96.04%
45-54 85			
55-64 63			
65+ 4			
Average Age: 49.55			
<b>Officials/Administrators</b> EEO Category 1: 10	<b>Professionals</b> EEO Category 2: 58	<b>Technicians</b> EEO Category 3: 21	<b>Protective Service</b> EEO Category 4: 0
<b>Paraprofessionals</b> EEO Category 5: 0	<b>Administrative Services</b> EEO Category 6: 19	<b>Skilled Craft</b> EEO Category 7: 23	<b>Service/Maintenance</b> EEO Category 8: 71
<b>Separation Rate:</b> N/A%	<b>Hire Rate:</b> N/A%	<b>Number Hires:</b> 24	<b>Transfer In:</b> N/A
<b>Retirements:</b> 4	<b>All Terminations:</b> 6	<b>Voluntary Quits:</b> 6	<b>Transfer Out:</b> N/A
<b># of Classes Used:</b> 65	<b>Most Populous Classes:</b> Resident Treatment Worker (42), Registered Nurse (21), Licensed Practical Nurse (17)		

## Leave and Benefits

(unless otherwise noted, information provided is at the end of FY '06)

<b>Vacation Payouts:</b> \$18,718.87	<b>Sick Leave Payouts:</b> \$6,162.35	<b>Annual Payroll:</b> \$9,353,027.24	<b>Avg. Base Salary:</b> \$44,801.55	<b>Overtime Days Worked:</b> 113.6
<b>Overtime Cost:</b> \$35,976.39	<b>Reassignment Pay:</b> \$0.00	<b>Recruitment Bonus Pay:</b> \$0.00	<b>Retention Pay:</b> \$0.00	<b>Exceptional Job Performance Pay:</b> \$0.00
<b>Workers' Comp Payouts:</b> \$4,792.55	<b>Vacation Pay - Earned Value:</b> \$764,899.65	<b>Vacation Days Earned:</b> 4,434.7	<b>Vacation Used Expense:</b> \$742,774.80	<b>Vacation Days Taken:</b> 4,324.4
<b>Workers' Comp Days Used:</b> 67	<b>Sick Leave Days Earned:</b> 3,717.6	<b>Reg. Sick Leave Used Expense:</b> \$320,286.88	<b>Reg. Sick Leave Days Used:</b> 1,936.8	<b>Converted Sick Leave To Vacation Used Expense:</b> \$65,620.80
	<b>Sick Leave -Earned Value:</b> \$617,591.41	<b>Converted Sick Leave To Vacation Days Used:</b> 383.5	<b>Avg. Sick Leave Days Per EE:</b> 9.59	
<b>Injury Leave Used Expense:</b> \$3,681.18	<b>Injury Leave Days Used:</b> 26.9	<b>Classification Appeals:</b> N/A	<b>Reclassifications</b> Up (Filled): 5 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 1 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$33,845.70	<b>Grievances</b> Contract Grievances: 10 Disciplinary: 3 Language: 7 Non-Contract Grievances: 0 Disciplinary: 0 Language: 0 Arbitrations: 0
<b>Funeral Leave Used Expense:</b> \$0.00	<b>Funeral Days Used:</b> 0	<b>Extraordinary Pay:</b> \$1,058.40		
<b>Jury Leave Used Expense:</b> \$0.00	<b>Jury Leave Days Used:</b> 0	<b>Special Duty Pay:</b> \$0.00		

\* based on difference between average of old and new pay grade FY '06. Vacancies and laterals were not calculated into the "cost."

## Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

<b>Females:</b> Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	<b>Minorities:</b> Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	<b>PWD:</b> Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A
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Sources: AS400 Queries; "Just the Facts for 2006" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

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